



PROJECT ETHICAL APPROVAL APPLICATION FORM

Section A

Project Title			
Project No. (if applicable)			
Project Start Date (if applicable)			
Principal Investigator (PI): (in case of student project, the project supervisor and student details should be recorded)	Name (Staff, Supervisor, Researcher)		
	Student Name (if any)		
	Faculty/ Institution		
	Student ID (if any)		
	Staff Email		Staff Ext

Project Type	Details (Please Specify)
Staff (External Funding)	<input type="checkbox"/> RG <input type="checkbox"/> GRG <input type="checkbox"/> URG <input type="checkbox"/> Consultancy
Staff (Internal Funding)	<input type="checkbox"/> Al Otibi <input type="checkbox"/> SURGE <input type="checkbox"/> SUSF
Student	<input type="checkbox"/> Undergraduate <input type="checkbox"/> Masters <input type="checkbox"/> PhD
External Applicant	<input type="checkbox"/> Undergraduate <input type="checkbox"/> Masters <input type="checkbox"/> PhD
Staff (No funds)	<input type="checkbox"/>

Section B

Project Summary (Short description of the nature of the project and the methodology to be used).

No more than 150 words

Section C

Provide information of any possible ethical issues in this project. Otherwise, type “No ethical related issues” and go to section F

Section D

Provide details of how participants will provide consent for their involvement in this research.

Section E

Provide details of how the confidentiality of participant's will be maintained.

Section F

Attach the relevant documents:

1. Research proposal
2. Questionnaire to be used for Survey.
3. Participants Consent Form (*in case the project has ethical issues*) – a formal template is attached below for modification if needed.
4. **Ministry of Higher Education, Research and Innovation letter (only in the case of external applicant)**

Section G

Confirm that the research does not involve any chemical or bio-safety hazards. Please mention (if any)

Section H

Applicant Signature:

Date:

PARTICIPANTS CONSENT FORM*

Research Study/Project Title:

Researcher Name:

This is to certify that the researcher of this above mentioned study/project, from (Type Institution Name), has informed me and I confirm on the following:

1. I voluntarily agree to participate in the research study.
2. I know the purpose of the study.
3. I am aware of the nature of my involvement and it has been fully explained to me.
4. I understand I have the right to withdraw at any time.
5. I understand that all information that I provided, will be treated in confidentiality.



6. I FULLY UNDERSTAND THE ABOVE TERMS.

Participant Signature:

Date:

Researcher Signature:

Date:

**NOTE: This consent form to be modified by the researcher according to the research needs.*