



University Ethics and Biosafety Committee ToRs

University Ethics and Biosafety Committee (UEBC)

Terms of Reference (ToR)

The Ethics and Biosafety Committee reports to the Academic Board.

- Uphold adherence to the university policies on ethics and biosafety by all university staff and students who undertake or contribute to research activities at or for the University.
- Promote awareness and understanding of ethical conduct of research.
- Ensure that all studies carried out at SU or by its students or staff involving ethical issues are reviewed and approved.
- Data record and report to the relevant authorities.
- Consider, monitor and provide guidance on any ethical matters related to research that are referred to by the faculties or research active staff.
- Assess the risk potential for any accidents associated with handling biological materials on campus and recommend safety measures to minimize risks.
- Liaise with the Health, Safety, and Environment section regarding any potential occupational health issues related to use and storage of biological materials and/or hazardous waste disposal.
- Issue regulations to articulate norms and codes of practice for ethical research.
- Review and recommend policies and procedures related to research ethics and biosafety and monitor their effectiveness.
- Investigate any ethical issues or breaches that arise in ongoing research.
- Evaluate research proposals to ensure they comply with ethical standards and regulations.
- Ensure that research practices adhere to ethical principles such as honesty, integrity, and respect for participants.
- Recommend and support training programs on research ethics and biosafety practices for faculty staff and students.
- Submit a quarterly report to its parent committee based on its role and responsibility.

Membership

- Head of Research Development – as Chair
- One Member from each Faculty and GFP nominated by the Dean/Head of GFP
- Head of Health Safety and Environment Section
- Representative from the Postgraduate Center
- Research Development Administrator – as Ex-officio Secretary

Frequency of Meetings

Minimum of four times during the academic year