SULMS STUDENT GUIDE
LEARNING MANAGEMENT SYSTEM (SULMS)
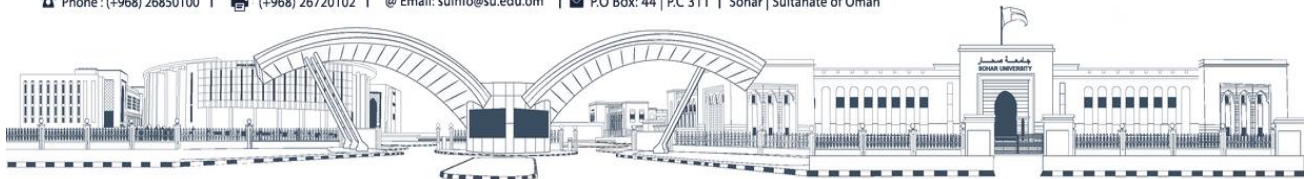
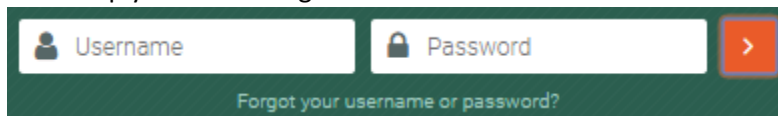# Table of Contents

SULMS Guidelines - Students

1) How to access SULMS in mobile device

- Download Moodle App from Play store or App Store
- After installation open the app
- Enter Site Address : https://sulms.su.edu.om
- User Name : Studentid
- Password : enter your password
- And click login

2) How to access SULMS in website

- Open any web browser (Chrome / IE / Edge / Safari / Firefox ….)
- Type sulms.su.edu.om
- In the top you will see login
-
- Enter your username and Password
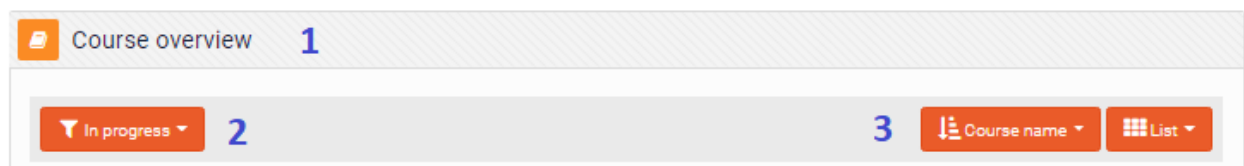
3) How to check whether my courses are enrolled in SULMS

- After login you will be directed to Dashboard
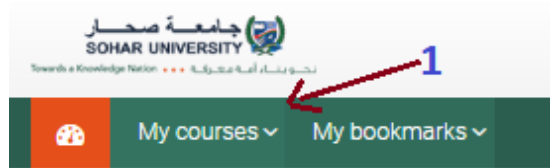- In the dashboard, you will find Course Overview Section

- *Select the filter to in Progress as mentioned in 2 and Set your Sort order as mentioned in 3 and select list view*


- *You will see all the courses enrolled by you in that section as mentioned above.*

4) Is there any other way to see all the courses enrolled in SULMS?

- *Yes there is several another way to check all your enrolled course*
- *Method 1:*
  - *After login in the top just below Sohar University logo you will find My Courses Menu as indicated below picture*

  - *Click the My courses to see all your enrolled courses*
  - *Also there is another way*
- *Method 2:*
  - *After login in the dashboard, on your right side you will find my courses as shown in the picture below*
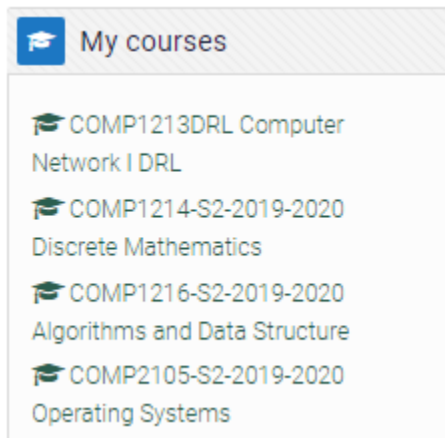
  - *Click on any courses and get into the courses*

5) What should you do if registered courses are not shown in my courses or course overview section?

- *In the dashboard In the top you will see Global Search icon, click that*
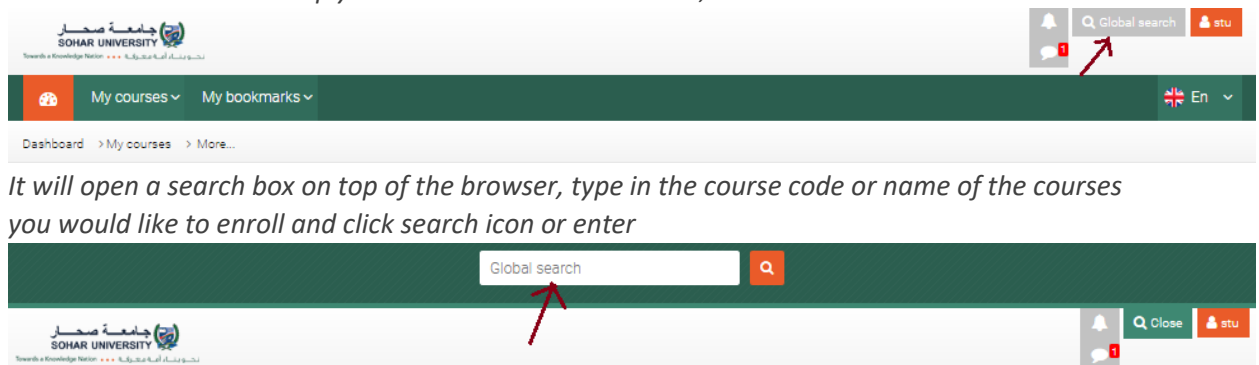
- *It will open a search box on top of the browser, type in the course code or name of the courses you would like to enroll and click search icon or enter*

Global search

▶ Expand all

Search — **Search Area**

Enter your search query ❶ ❓ [UNIR1001]

Filter

Search

There are required fields in this form marked ❶.

| All | Course content | Courses | Users |

List of courses

🔁 Oman and Islamic culture (1,2,3,4) ⇦ **Semester 1 2019 Course**

UNIR1001-2019S1

View this result in context - in course Oman and Islamic culture (1,2,3,4)

🔁 Oman and Islamic Culture (1,2,3) ⇦ **Semester 2 2019 Course**

UNIR1001-2020s2

View this result in context - in course Oman and Islamic Culture all students جميع الطلبة

- *Select the respective Semester course to be enrolled*
- *If you know the enrolment key enter the enrolment key in the box*

Enrolment options

UNIR1001-2019S2 Oman and Islamic Culture all students
جميع الطلبة

Teacher: Mohammed Salim Rashid Saeedi
Enrolled students: 620

Self enrolment (Student)

Enrolment key [   ] ⇦ Enter Enrolment Key

Enrol me

- *If you don't know or have enrolment key, please contact your class teacher or faculty advisor. They will provide you with the enrolment key, for contact details please visit the below link*
  https://www.su.edu.om/index.php/en/covid-19/students/coucelling-and-advising
- *After getting the enrolment key enter it and click enroll me button as shown in the picture above*

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SOHAR UNIVERSITY
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6) How to communicate with course lecturer?

- *Method 1*
  - *After you enter to the respective course you will find student discussion forum as below*

    Student Discussion Forum
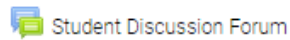
    Please use the discussion forum for any task-related clarification or explanation or feedback you need at any time during this task.

  - *Click on the discussion forum and ask your questions.*
- *Method 2*
  - *Some course will have the chat icon*
  - *Enter the chat room as mentioned in the description*
  - *Teacher will answer all your queries*

7) How to submit assignments

- *In your course, the teacher may asked you to submit an assignment. You will see a icon like*

  Assignment 1

- *Click the icon it will open a new page and the description about the assignment will be shown on the screen.*
- *Prepare your assignment as mentioned*
- *To submit you assignment in the assignment page you will see add submission icon as below.*
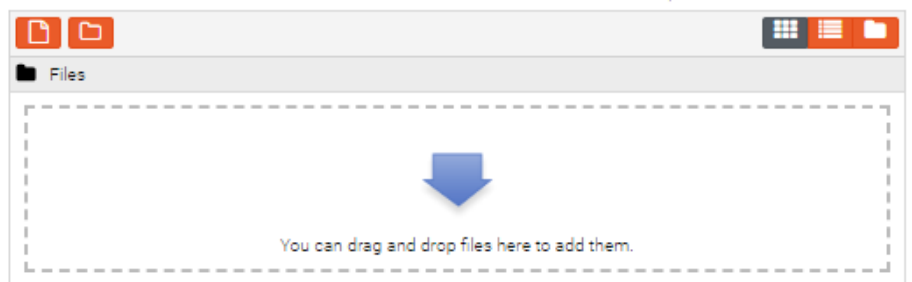
  Add submission

  You have not made a submission yet.

- *Click Add submission and upload the document your prepared or type the assignment as instructed by your teacher.*

  File submissions

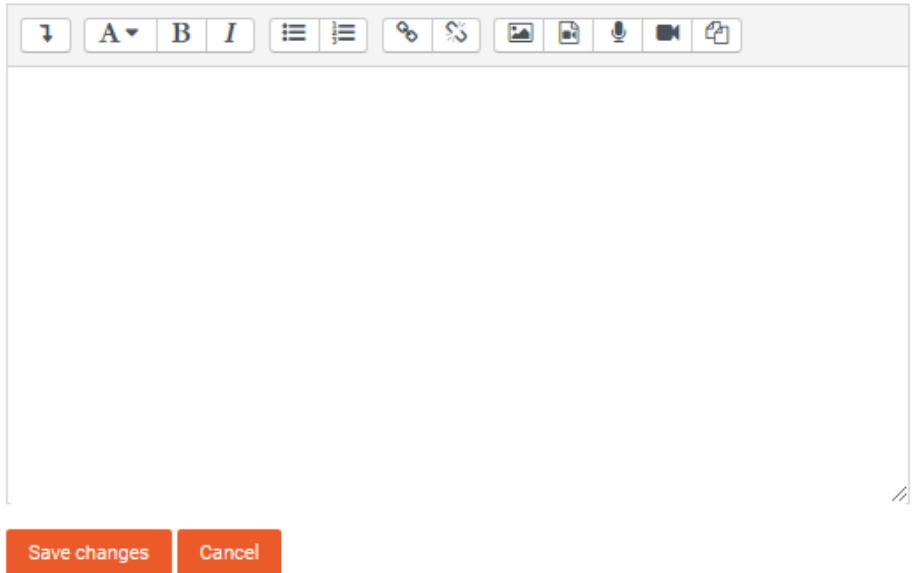 Maximum file size: 20MB, maximum number of files: 20

  Files

  You can drag and drop files here to add them.

  Save changes   Cancel

- *Click Save Changes to submit the assignment. (if the lecture asked you to answer directly online, you will be a text box as below, type your answer and save changes)*

Online text

Save changes   Cancel

8) How to attend a quiz?

- *To attend a Quiz, click on the Quiz Link from the course*
- *Read the instruction mentioned on the screen*

Self-Practice Exercise

Attempts allowed: 1

Attempt quiz now

- *Click Attempt Quiz now.*
- *At the end click Finish Attempt*

Finish attempt ...